

## FREEDOM OF INFORMATION QUARTERLY REPORT

1st January to 31st March

Object Number	Summary of enquiry	Response and Exemptions
FOI/2022/0001	Please could you send minutes of meetings of the trustees during 2021.	Information published online - s.21 applied.
FOI/2022/0002	<p>1) Recorded information (such as email correspondence, meeting notes, electronic WhatsApp messages or similar) which discuss or record any decisions or specific outcomes arising from the Science Museum Group's (SMG) due diligence report on the Adani Group, created on 7th December 2020.</p> <p>2) Details and copies of correspondence or communications (such as emails or electronic messages) both internally and with representatives of the Adani Group/Adani Green Energy, where:</p> <p>a. it is decided that a corporate partnership with the Adani Group proposed in December 2020 should not be taken forward; and</p> <p>b. it is decided that a corporate partnership with Adani Green Energy should be proposed.</p> <p>3) Copies of correspondence where the decisions referred to in (2) are communicated to the SMG's Board of Trustees.</p>	s.36, s.43, s.40
FOI/2022/0003	Can you please provide me with a list of the number of thefts and attempted thefts from SIM for each year since 2011. Can this also please be broken down into museum property, items from the gift shop and personal belongings from visitors.	Granted. s.31(2) applied to some information.

	NOTE: two requests sent; one for SIM and one for SMG. Responses will be combined.	
FOI/2022/0004	A copy of the Science Museum Group risk register and the risk registers for the Science Museum if one is kept at that level. A copy of the Group's Information Asset Register and the Science Museum's if this is kept separately.	s.10(3) extension requested - deadline updated. Granted. Exemptions applied: s.22, s.31, s.36(2)(b), s.43(2).
FOI/2022/0005	1. How many British Muslim employees have you recruited? Please provide figures for every year since 2010.  2. What is the average length of service?  3. How many British Muslims have you employed in communications/media roles since 2010?	No info held
FOI/2022/0006	Please include the information for each of the following periods; 2019-20, 2020-21, 2021-22: • The total spend by the organisation on social media advertising, including a breakdown by year and by form of social media (e.g. Twitter, Facebook, LinkedIn, etc.)	Information provided
FOI/2022/0007	1. When was the launch of SMG's Inclusive Displays and Interpretation Action Plan, (month and year will be enough), and since then what new items have been added to the exhibition and are now on display, across all of the museums in the SMG.  The next two questions refer to Science Museum London.  2. What was the outcome to the review of James Watt references in East Hall and could you give a brief explanation of the outcome please? 3. In terms of the removal of the display of boats from the 1931 Children's gallery - 1932-66, 67, 68, 69, could you provide an explanation why the	Information provided

	'evolutionary' progress of design, from 'primitive' designs to more sophisticated designs is deemed to have used an outdated interpretative approach? as in what are the reasons that it is considered outdated.	
FOI/2022/0008	From whom did the museum receive the Pendlebury Miners Union banner, and how does it claim title to it?	Granted. s.40 applied to personal data. Response delivered by post.
FOI/2022/0009	<p>This is an information request relating to losses and special payments</p> <p>Please include the information for each of the following periods; 2018-19, 2019-20 and 2020-21:</p> <ul style="list-style-type: none"> <li>• The total number of cases of losses in each year.</li> <li>• The total cost of losses in each year.</li> <li>• An itemisation of each loss including what it was for and how much it cost.</li> <li>• The total number of special payments in each year.</li> <li>• The total value of special payments in each year.</li> <li>• An itemisation of each special payment including what it was for and how much it cost.</li> </ul> <p>By losses I am referring to any loss which the organisation was not expecting to make, for example these could include: fruitless payments; constructive losses; storage losses etc. This would not include contingent liabilities.</p> <p>A special payment would be a one off payment, these could include compensation or ex-gratia payments.</p> <p>The request refers to the entire science museum group rather than any individual museum.</p>	s.21

<p>FOI/2022/0010</p>	<p>Could you please provide the number of new data entries for individuals received and stored data from March 2018 to December 2019</p> <p>(For example, how many new entries/records of personal information were made through ticketing or otherwise, e.g John Smith bought a ticket and his data is now stored).</p> <p>And also how many new data entries for individuals were recorded by the organisation from March 2020 to December 2021.</p> <p>2)</p> <p>Can you please provide a list of all third-party/external organisations with whom data is shared by the organisation</p> <p>In particular I would like to know what other cultural or heritage organisations the data is being shared with</p> <p>3)</p> <p>Can you please provide an explanation of what the data is being shared for with each external organisation</p> <p>In essence:</p> <p>I would like to answer: how much data has been obtained by online booking systems introduced to book time slots during the Covid-19 pandemic?</p> <p>How does this compare to data collected prior to the pandemic?</p> <p>What is this data being used for?</p>	<p>Information provided</p>
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FOI/2022/0012	Information about cloud hosting contracts.	Granted. Personal data withheld under s.40(2). Contract value withheld under s.43(2).
FOI/2022/0011	Please list all the contributors and collaborators to the Adani Green Energy Gallery.	s.21
FOI/2022/0013	Information request relating to payments made to charities and third sector organisations.	No information held.
FOI/2022/0014	<p>Please could you send:</p> <ul style="list-style-type: none"> <li>- all correspondence, agenda / minutes of meetings, presentations, reports and other documents relating to any discussion around the project budget and funding of the Energy Revolution Gallery, and where the budget was arrived at.</li> <li>- all correspondence, agenda / minutes of meetings, presentations, reports and other documents relating to the Energy Revolution Gallery circulated or presented to the Trustees</li> <li>- all correspondence, agenda / minutes of meetings, presentations, reports and other documents relating to the Energy Revolution Gallery arising from any subcommittees including the Finance Committee as well as others.</li> <li>- all correspondence, agenda / minutes of meetings, presentations, reports and other documents relating to the decision in the Trustees meeting as well as the subcommittees relating to the decision to pursue Adani sponsorship as well as Adani Green sponsorship.</li> </ul>	s.40 and s.43
FOI/2022/0005/001	<p>Internal Review - Please pass this on to the person who conducts Freedom of Information reviews.</p> <p>I am writing to request an internal review of Science Museum Group's</p>	Upheld

	<p>handling of my FOI request 'Recruitment and retention: British Muslims'.</p> <p>Please review the information you can provide.</p>	
FOI/2022/0017	How many British Pakistanis have you recruited?	Information provided
FOI/2022/0015	<p>Contract 1 - Telephony/Voice Services (Analogue, ISDN VOIP, SIP etc)</p> <p>1.Telephony/Voice Services Provider- Please can you provide me with the name of the supplier for each contract.</p> <p>2.Telephony/Voice Services - Contract Renewal Date- please provide day, month and year (month and year are also acceptable). If this is a rolling contract, please provide me with the rolling date of the contract. If there is more than one supplier, please split the renewal dates up into however many suppliers</p> <p>3.Telephony/Voice Services - Contract Duration- the number of years the contract is for each provider, please also include any contract extensions.</p> <p>4.Telephony/Voice Services - Type of Lines - Please can you split the type of lines per each supplier? PSTN, Analogue, SIP, ISDN, VOIP</p> <p>5.Telephony/Voice Services Number of Lines / Channels / SIP Trunks- Please can you split the number of lines per each supplier? SIP trunks/connections, PSTN, Analogue, ISDN</p> <p>Contract 2 - Incoming and Outgoing of call services.</p> <p>6.Minutes/Landline Provider- Supplier's name (NOT Mobiles) if there is no information available, please can you provide further insight into why?</p> <p>7.Minutes/Landline Contract Renewal Date- please provide day, month and year (month and year is also acceptable). If this is a rolling contract, please</p>	<p>Granted. Exemptions applied: s.40, s.43.</p>

	<p>provide me with the rolling date of the contract.</p> <p>8.Minutes Landline Monthly Spend- Monthly average spend on calls for each provider. An estimate or average is acceptable. If SIP services, please provide me with the cost of services per month.</p> <p>9.Minute’s Landlines Contract Duration- the number of years the contract is for each provider, please also include any contract extensions.</p> <p>10.Number of Extensions- Please state the number of telephone extensions the organisation currently has. An estimate or average is acceptable.</p> <p>Contract 3 - The organisation's broadband provider.</p> <p>11.Broadband Provider- Supplier’s name if there is not information available, please can you provide further insight into why?</p> <p>12.Broadband Renewal Date- please provide day, month, and year (month and year is also acceptable). If this is a rolling contract, please provide me with the rolling date of the contract. If there is more than one supplier, please split the renewal dates up into however many suppliers</p> <p>13.Broadband Annual Average Spend- Annual average spend for each broadband provider. An estimate or average is acceptable.</p> <p>Contract 4 - Contracts relating to Wide Area Network [WAN] services, this could also include HSCN network services.</p> <p>14. WAN Provider- please provide me with the main supplier(s) if there is no information available, please can you provide further insight into why?</p>	
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	<p>15.WAN Contract Renewal Date- please provide day, month, and year (month and year are also acceptable). If this is a rolling contract, please provide me with the rolling date of the contract. If there is more than one supplier, please split the renewal dates up into however many suppliers</p> <p>16.Contract Description: Please can you provide me with a brief description for each contract</p> <p>17.The number of sites: Please state the number of sites the WAN covers. Approx. will do.</p> <p>18. WAN Annual Average Spend- Annual average spend for each WAN provider. An estimate or average is acceptable.</p> <p>19.For each WAN contract can you please provide me with information on how this was procured, especially around those procurement that used frameworks, please provide me with the framework reference.</p> <p>20.Internal Contact: please can you send me their full contact details including contact number and email and job title for all the contracts above.</p>	
<p>FOI/2022/0016</p>	<p>I would like to submit a request for some information from the organisation, in relation to their contracts register.</p> <p>The FULL contract register should display all the organisations existing/live contracts I would like the register to display the following columns/headings:</p> <ol style="list-style-type: none"> <li>1. Contract Reference -Unique reference number associated with the contract.</li> <li>2. Contract Title</li> </ol>	<p>Granted. s.40 applied to personal data.</p>



	<p>3. Procurement Category –Please state the category name of the contract, I wish to know the category the contract is under.</p> <p>4. Supplier Name</p> <p>5. Spend (Total, Annual or contract value)</p> <p>6. Contract’s Duration</p> <p>7. Contract’s Extensions</p> <p>8. Contract’s Start Date</p> <p>9. Contract’s Expiry Date</p> <p>10. Contract Description [Please provide me with as much detail as possible.]</p> <p>11. Contact Owner (Person that manages the contract register)</p> <p>12. CPV codes/Pro-Class</p> <p>Contract Data/API Contact Details</p> <p>1. Can you also provide me with contact details of the person responsible for the actual contract’s register or someone responsible for API? [Name, Job Title, Telephone, Email Address] At the very least provide me with their actual job title.</p> <p>(Meaning of API “a set of functions and procedures that allow the creation of applications which access the features or data of an operating system, application, or other service.”)</p>	
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	<p>2.</p> <p>IMPORTANT</p> <p>1. If the organisation has a CRM system or a similar system, there should be a facility to download and extract contract data.</p> <p>2. You may forward me a Weblink to a portal to download the contract register, please make sure all the organisation's contracts are provided as doing prior research I have found that most organisations have only uploaded a small portion of all their contracts.</p> <p>3. For those organisations planning to make an exemption around spend, the spend information I have requested is an overall figure and I am not requesting a complete breakdown of services relating to the spend.</p>	
FOI/2022/0012/001	<p>Follow-up request about cloud hosting contracts.</p> <p>Contract 1 - contact centre/call centre contracts</p> <p>Please send me the following information for each provider:</p> <p>1. Incumbent Supplier: For each of the contract(s) please can you provide me with the supplier of the contract.</p> <p>2. Annual Average Spend: the annual average (over 3 years) spends for each supplier</p> <p>3. Contract Expiry: the date of when the contract expires.</p> <p>4. Contract Review: the date of when the contract will be reviewed.</p>	Response upheld with s.43(2) exemption.
FOI/2022/0018		s.40 and s.43

	<p>5. Contract Description: a brief description of the services provided of the overall contract.</p> <p>6. Contact Details: The person from within the organisation responsible for the contract. Please provide me with their full name, actual job title, contact number and direct email address.</p> <p>7. Number of Agents; please provide me with the total number of contact centre agents.</p> <p>8. Number of Sites; please can you provide me with the number of sites the contact centre covers.</p> <p>9. Manufacturer of the contact centre: Who is the manufacturer of the contact centre system that you operate?</p> <p>10. Busy Periods: Please state the month(s) which the contact centre is at its highest/busiest during the year. This can be based upon the number of calls. Your provider may be able to tell you quicker. E.g., JAN-MAR, APR, JUNE.</p> <p>11. Do you use Microsoft Exchange 2003 as your email server? If not, then which product do you use?</p> <p>12. Number of email users: Approximate number of email users across the organisations.</p> <p>Please add any further comments attached to this contract if there are any changes coming to the organisation with regards to contact centres.</p> <p>The second part of my request relates to the use inbound network services</p>	
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	<p>contracts which could relate to one of the following:</p> <ol style="list-style-type: none"><li>1. 0800, 0845, 0870, 0844, 0300 number</li><li>2. Routing of calls</li><li>3. Caller Identifier</li><li>4. Caller Profile- linking caller details with caller records</li><li>5. Interactive voice response (IVR)</li></ol> <p>For contract relating to the above please can you provide me with?</p> <ol style="list-style-type: none"><li>1. Incumbent Supplier: For each of the contract(s) please can you provide me with the supplier of the contract.</li><li>2. Annual Average Spend: the annual average (over 3 years) spends for each supplier</li><li>3. Contract Expiry: the date of when the contract expires.</li><li>4. Contract Review: the date of when the contract will be reviewed.</li><li>5. Contract Description: a brief description of the services provided of the overall contract.</li><li>6. Contact Details: The person from within the organisation responsible for the contract. Please provide me with their full name, actual job title, contact number and direct email address.</li></ol>	
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FOI/2022/0020	<p>1. How many British Pakistanis have you recruited? Please provide annual figures since 2010.</p> <p>2. What is the average length of service?</p> <p>3. How many British Pakistanis have held media/communications roles?</p>	Information provided
FOI/2022/0019	<p>Details and copies of communications and correspondence between the Director of the Science Museum Group with any representatives or members of staff at the Adani Group and/or the subsidiary companies which make up the integrated 'Adani Group' corporation.</p> <p>This should include emails, written letters or electronic messages sent using other applications or platforms.</p> <p>Searches should be limited to the period from October 2021 to January 2022.</p>	s.40 and s.43
FOI/2022/0021	<p>For the years 2015 - 2022, I would like to be provided with details on accepted:</p> <ul style="list-style-type: none"> <li>- Donations (worth over £10,000)</li> <li>- Gifts (worth over £10,000)</li> <li>- Grants (worth over £10,000)</li> <li>- Funding (worth over £10,000)</li> <li>- Sponsorship (worth over £10,000)</li> </ul> <p>That have come from Russian individuals, Russian companies, Russian charities, Russian government departments/agencies, and other Russian organisations.</p> <p>For each donation, gift, grant, sponsorship and funding, I would like the following information:</p> <ul style="list-style-type: none"> <li>- Provide the name of the Russian individual/company/charity/government department/agency/organisation that gave the donation/gift/grant/funding/sponsorship</li> <li>- The date the donation/gift/grant/funding/sponsorship was accepted</li> </ul>	s.43

	<p>- The sum and description of the accepted donation/gift/grant/funding/sponsorship</p> <p>- A description of what the donation/gift/grant/funding/sponsorship was used for</p>	
FOI/2022/0022	<p>We are submitting this Freedom of Information request to your Organisation in order to obtain information regarding whether you have any current insurances in force. Please could you therefore respond to the following: -</p> <ul style="list-style-type: none"> <li>• Please confirm the name, position and contact details (telephone number and email address) of the person responsible for arranging and administering the Authority's insurances.</li> <li>• Which classes of commercial insurance do the Authority currently procure? When are these policies due for renewal?</li> <li>• How much does the Authority spend annually on its insurance premium?</li> <li>• Please confirm the name of the Authority's current insurance broker/advisor (if applicable).</li> <li>• When was the contract for insurance broking services last reviewed/tendered?</li> <li>• When will the current contract for insurance brokerage services expire? Is this subject to a potential extension?</li> </ul>	s.40 and s.43
FOI/2022/0023	<p>TechnologyOne UK - Finance contract</p> <p>The information I'm requesting is regarding the software contracts that the organisation uses, for the following fields.</p> <p>Enterprise Resource Planning Software Solution (ERP):</p> <p>Primary Customer Relationship Management Solution (CRM): For example, Salesforce, Lagan CRM, Microsoft Dynamics; software of this nature.</p>	s.40, s.43,

	<p>Primary Human Resources (HR) and Payroll Software Solution: For example, iTrent, ResourceLink, HealthRoster; software of this nature.</p> <p>The organisation's primary corporate Finance Software Solution: For example, Agresso, Integra, Sapphire Systems; software of this nature.</p> <ol style="list-style-type: none"><li>1. Name of Supplier: Can you please provide me with the software provider for each contract?</li><li>2. The brand of the software: Can you please provide me with the actual name of the software. Please do not provide me with the supplier name again please provide me with the actual software name.</li><li>3. Description of the contract: Can you please provide me with detailed information about this contract and please state if upgrade, maintenance and support is included.</li></ol> <p>Please also list the software modules included in these contracts.</p> <ol style="list-style-type: none"><li>4. Number of Users/Licenses: What is the total number of user/licenses for this contract?</li><li>5. Annual Spend: What is the annual average spend for each contract?</li><li>6. Contract Duration: What is the duration of the contract please include any available extensions within the contract.</li><li>7. Contract Start Date: What is the start date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.</li><li>8. Contract Expiry: What is the expiry date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.</li></ol>	
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	<p>9. Contract Review Date: What is the review date of this contract? Please include month and year of the contract. If this cannot be provide please provide me estimates of when the contract is likely to be reviewed. DD-MM-YY or MM-YY.</p> <p>10. Contact Details: I require the full contact details of the person within the organisation responsible for this particular software contract (name, job title, email, contact number).</p>	
FOI/2022/0024	<p>1) Details and copies of correspondence with DCMS or central government regarding the re-appointment of Dame Mary Archer as Chair of the Science Museum Group (SMG) for a further year, and to now remain in post until December 2023.</p> <p>2) Copies of internal correspondence with Chair Mary Archer (such as communications with the Director, Senior Management or other trustees) regarding her reappointment to remain in post as Chair for a further year, as announced on Friday 28th January 2022. This should include details of discussions or meetings which set out the rationale and basis for her reappointment.</p>	s.40
FOI/2022/0025	<p>Please include the information for each of the following periods; 2019-20; 2020-21, 2021-22:</p> <ul style="list-style-type: none"> <li>• The cost of producing each gender pay gap report, including a breakdown of the cost such as the number of FTE staff working on the report. This should cover the full process of producing the report including research, drafting, proof-reading, communications etc.</li> <li>• Any internal assessments of the costs and benefits of producing the report</li> </ul>	Info not held