

Minutes of SMG Board of Trustees Meeting
Held in the Hockney Room, Margaret McMillan Tower, Bradford on
Wednesday 12 October 2022

<p><u>Present:</u></p> <p>SMG Trustees Dame Mary Archer (Chair) James Bilefield Professor Stephen Belcher Professor Brian Cantor Judith Donovan Tim Dugher Professor Russell Foster Sharon Flood Sir Peter Hendy (<i>Items 1-8</i>) Iain McIntosh Professor Washington Ochieng Professor Ajit Lalvani (<i>by MS Teams</i>) Lopa Patel Professor David Phoenix Sarah Staniforth Steven Underwood</p>	<p><u>In attendance:</u></p> <p>SMG Executive Sir Ian Blatchford, Director & Chief Executive Shri Mukundagiri, Chief Operating Officer Peter Dickinson, Director of Communications Deborah Myers, Director of Development Anna Dejean, Masterplan Director Dr Roger Highfield, Science Director Dr Julia Knights, Deputy Director, Science Museum (ScM) Sally MacDonald, Director, Science & Industry Museum (SIM) Judith McNicol, Director, National Railway Museum (NRM) Jo Quinton Tulloch, Director, National Science & Media Museum (NSMM) Sarita Godber, Director of People and Culture Susan Raikes, Director of Learning Craig Bentley, Director of Estate John Stack, Digital Director</p> <p>Sian Thompson, SMG Board Secretary</p> <p>David Bennett, Trustee, Science Museum Foundation (SMF) (<i>Observer</i>)</p>
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1.	<p>Apologies for absence No apologies had been received.</p>
2.	<p>Declarations of interest No new declarations of interest were made.</p>
3.	<p>Minutes of SMG Board Meeting on 29 June 2022 The minutes of the meeting were approved and would be signed by the Chair. (Action: MA / ST)</p>
4.	<p>SMG Chair's Report The paper circulated previously was noted. In addition:</p> <ul style="list-style-type: none"> - A discussion was had regarding changes in trustee membership of SMG Board subcommittees and advisory boards. The terms of reference for each would be updated to allow for up to four trustee members. (Action: ST)
5.	<p>Director's Report The paper circulated previously was noted. In addition:</p> <ul style="list-style-type: none"> - A detailed discussion was had regarding the Birmingham Science Museum project. - A detailed discussion was had regarding a recent situation at the National Coal Mining Museum. - The SIM Director gave a verbal update on capital developments at SIM, including the Power Hall, and other neighbouring developments such as Factory International. SIM's upcoming events programme was also discussed, including the SMG Annual Research Conference and Manchester Science Festival.
6.	<p>SMG Performance and Data Report The paper circulated previously was noted. In addition:</p> <ul style="list-style-type: none"> - The paper had been presented in a revised format, structured around SMG's key priorities as set out in <i>Inspiring Futures</i>. - It was suggested that future reports could consider annual benchmarking against SMG's peers. - The Board commended the overall quality and clarity of the report.
7.	<p>SMG Annual People and Culture Report The paper circulated previously was noted. A discussion was had regarding the Pay Award in the context of DCMS 'Museum Freedoms.'</p>
8.	<p>SMG Digital Update A presentation was received which covered an update on delivery of the Digital Strategy, as well as recent project funding granted by the Science Museum Foundation.</p>

9.	<p>SMG Finance Committee Report The paper circulated previously was noted. In addition:</p> <ul style="list-style-type: none"> - A discussion was had regarding ethical and responsible investments and alignment of SMG and SMF values: <u>it was agreed</u> that this issue would be deferred to the SMG Partnership Panel to bring a recommendation to the Board in due course. (Action: DP / SMu) - The financial costs of SMG's sustainability work were noted. - <u>The Board approved</u> the proposals for One Collection funding and the Congruence Engine project.
10.	<p>SMG Audit and Risk Committee Report The paper circulated previously was noted. In addition:</p> <ul style="list-style-type: none"> - <u>The Board approved</u> the delegation of final approval of the SMG and SMG Enterprises Annual Report and Accounts (AR&A) to an extraordinary meeting of the Audit and Risk Committee. - <u>It was agreed</u> that the significant delays to the production of the AR&A should form part of lessons learnt with SMG's external auditors.
11.	<p>SMG Masterplan and Estate Committee The paper circulated previously was noted. <u>The Board approved</u> the proposal for the Sound and Vision project (Gateway 2).</p>
12.	<p>SMG Collections and Research Committee Report The paper circulated previously was noted. In addition:</p> <ul style="list-style-type: none"> - A discussion was had regarding how the SMG Digital Preservation Policy fitted into the upcoming budgeting process. <u>The Board approved</u> the policy but requested that management considered the budgetary implications of any future policy approvals. (Action: SMu / SM)
13.	<p>SMG Railway Heritage Designation Advisory Board Report The paper circulated previously was noted.</p>
14.	<p>AOB None.</p>

Date of Next Meeting: Wednesday 7 December 2022, Science Museum

Signed:  (SMG Chair)

Date: 7 December 2022